



MARK PESTRELLA, Director

**COUNTY OF LOS ANGELES
DEPARTMENT OF PUBLIC WORKS**

"To Enrich Lives Through Effective and Caring Service"

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IN REPLY PLEASE
REFER TO FILE

June 06, 2017

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

39 June 6, 2017

LORI GLASGOW
EXECUTIVE OFFICER

**COUNTY PARATRANSIT PROGRAM
FUNDING FOR FISCAL YEAR 2017-18
TRANSPORTATION CORE SERVICE AREA
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

This action is to approve funding for the Paratransit Program for Fiscal Year 2017-18 in the unincorporated County of Los Angeles and to authorize the Director of Public Works or his designee to negotiate and execute agreements to provide paratransit services.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed Paratransit Program is statutorily exempt from the provisions of the California Environmental Quality Act.
2. Approve the continuation of paratransit services for eligible patrons in the unincorporated County for the five Supervisorial Districts for Fiscal Year 2017-18 at an estimated cost of \$3,595,000.
3. Authorize the Director of Public Works or his designee to negotiate and execute a 1-year and multiple-year agreements for paratransit services with Fiscal Year 2017-18 cost as indicated: Agoura Hills Paratransit Service provided by the City of Agoura Hills at a cost of \$90,000; Alondra Park/Del Aire Paratransit Service provided by the City of Gardena at a cost of \$75,000; Azusa/Glendora Paratransit Service provided by the City of Azusa at a cost of \$120,000; La Crescenta/Montrose Paratransit Service provided by the City of Glendale at a cost of \$138,000;

Ladera Heights Paratransit Service provided by the City of Culver City at a cost of \$18,000; Los Angeles City Islands Paratransit Service provided by the City of Los Angeles at a cost of \$251,000; and Mid-San Gabriel Paratransit Service provided by the City of Monrovia at a cost of \$318,000.

4. Authorize the Director of Public Works or his designee to increase the amount of the agreements up to an additional 10 percent of the annual maximum sum for unforeseen, additional work within the scope of the agreements, if required.

5. Authorize the Director of Public Works or his designee to approve and execute amendments to incorporate necessary changes within the scope of work if, in the opinion of the Director of Public Works, it is in the best interest of the County of Los Angeles.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to approve the continuation of paratransit services for eligible patrons of the unincorporated County for the five Supervisorial Districts and to authorize the Director of Public Works or his designee to negotiate and enter into new paratransit agreements with the Cities of Agoura Hills, Azusa, Culver City, Gardena, Glendale, Los Angeles, and Monrovia.

Implementation of Strategic Plan Goals

The County Strategic Plan directs the provision of Strategy II.2, Support the Wellness of our Communities and Objective II.2.4, Promote Active and Healthy Lifestyles. The recommended actions allow the various cities and contractors to continue providing transit services for the elderly and persons with disabilities to access recreational, shopping, medical, and business opportunities.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

This action authorizes the disbursement of \$3,595,000, plus 10 percent of the annual agreement sum for unforeseen, additional work within the scope of the agreement for the continuation of paratransit services for eligible patrons in the unincorporated County for Fiscal Year 2017-18. This Paratransit Program contains agreements with multiple-year terms. The only costs authorized by this action are the Fiscal Year 2017-18 program costs incurred under these agreements. Future costs under these agreements will be submitted for your approval as part of future fiscal years' paratransit programs. Each agreement includes a 30-day, no-fault clause for termination.

Seven existing agreements will expire on June 30, 2017. This action authorizes the Director of Public Works or his designee to negotiate and enter into a 1-year and multiple-year agreements to continue these services for a Fiscal Year 2017-18 expenditure of \$1,010,000. The seven renewal agreements are for the following paratransit services: the Agoura Hills Paratransit Service provided by the City of Agoura Hills at a cost of \$90,000; the Alondra Park/Del Aire Paratransit Service provided by the City of Gardena at a cost of \$75,000; the Azusa/Glendora Paratransit Service provided by the City of Azusa at a cost of \$120,000; the La Crescenta/Montrose Paratransit Service provided by the City of Glendale at a cost of \$138,000; the Ladera Heights Paratransit Service provided by the City of Culver City at a cost of \$18,000; the Los Angeles City Islands Paratransit

Service, which includes the unincorporated County communities of Kagel Canyon, Marina Del Rey, Topanga Canyon and West Carson, provided by the City of Los Angeles at a cost of \$251,000; and the Mid-San Gabriel Paratransit Service provided by the City of Monrovia at a cost of \$318,000.

Five paratransit services will continue to operate under current agreements for Fiscal Year 2017-18 with a total expenditure of \$2,322,000. These services with existing agreements include: East Los Angeles Paratransit Service, East San Gabriel/Altadena Paratransit Service, Lennox Paratransit Service, Rancho Research Institute Paratransit Service, and the Whittier et al. Paratransit Service.

The Willowbrook et al. Paratransit Service Agreement that includes the unincorporated County communities of Athens, Florence-Firestone-Walnut Park, Rancho Dominguez, and Rosewood-Willowbrook will expire on June 30, 2017. The Willowbrook et al. Paratransit Service will be awarded through a competitive selection process with an estimated annual cost of \$263,000. We will submit this contract for your approval under a separate Board action.

The necessary funds are available in each Supervisorial District's Proposition A Local Return Transit Program and included in the Transit Enterprise Fund Fiscal Year 2017-18 Budget. The enclosed list identifies the services with providers and each Supervisorial District's Fiscal Year 2017-18 budget amounts.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The agreements will be approved as to form by County Counsel prior to execution.

On January 4, 1983, the Board directed that funds for paratransit services should be provided from each Supervisorial District's allocation of the County's Proposition A Local Return Transit Program at the discretion of each supervisor. In Fiscal Year 1983-84 and in subsequent fiscal years, the Board approved paratransit services providing transportation opportunities for eligible patrons in the unincorporated County. Paratransit, also known as dial-a-ride, generally refers to curb-to-curb demand response transit services in which the patron calls to reserve a ride. This type of service is typically available to elderly and disabled persons. In some areas, it is also available to the general public.

ENVIRONMENTAL DOCUMENTATION

The recommended actions are statutorily exempt from the California Environmental Quality Act pursuant to Section 21080(b)(10) of the Public Resources Code. This exemption provides for the institution or increase of passenger or commuter transit services.

CONTRACTING PROCESS

The paratransit services for eligible patrons of the unincorporated County are provided primarily through participation in joint paratransit services with cities and other governmental agencies adjacent to unincorporated County areas and less frequently through contracts the County enters into with private (for-profit or nonprofit) transportation service providers.

Participation in joint paratransit services benefits the County by lowering service costs due to economies of scale, improving service to residents as a result of service coordination, and qualifying for subsidies provided through grants when available from the Los Angeles County Metropolitan

Transportation Authority Proposition A Discretionary Incentive Grant Program. The Proposition A Discretionary Incentive Grant Program provides financial assistance to agencies that coordinate paratransit services across jurisdictional boundaries.

Most cities and other governmental agencies that partner with the County contract with private transportation service providers through a competitive selection and procurement process. The County's share of the cost of the service is proportionately based on the number of unincorporated County residents who use the service. A competitive procurement process is used when the County contracts directly with the transportation service provider.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This action provides for continuation of the current services. The approval of this action will not result in the displacement of any County employees.

CONCLUSION

Please return one adopted copy of this letter to the Department of Public Works, Programs Development Division.

Respectfully submitted,



MARK PESTRELLA

Director

MP:JTW:rp

Enclosures

c: Chief Executive Office (Rochelle Goff)
County Counsel
Executive Office

**ALL SUPERVISORIAL DISTRICTS
PARATRANSIT SERVICES
FISCAL YEAR 2017-18**

SERVICE AGREEMENTS (NEWLY NEGOTIATED)	PROVIDER	MULTIPLE-YEAR AGREEMENT ²		2017-18 BUDGET AMOUNT ¹						
		TERMS	TOTAL	AGREEMENT EXPIRATION	TOTAL	FIRST	SECOND	THIRD	FOURTH	FIFTH
Agoura Hills	City of Agoura Hills ³	3-YEAR	\$320,000	06/30/20	\$90,000		\$90,000			
Alondra Park/Del Aire	City of Gardena ³	2-YEAR	\$160,000	06/30/19	\$75,000					
Azusa/Glendora	City of Azusa ³	3-YEAR	\$366,000	06/30/20	\$120,000	\$108,000				\$12,000
La Crescenta/Montrose	City of Glendale ³	2-YEAR	\$276,000	06/30/19	\$138,000					\$138,000
Ladera Heights/Windsor Hills	City of Culver City ³	3-YEAR	\$54,000	06/30/20	\$18,000		\$18,000			
Los Angeles City Islands	City of Los Angeles' Cityride ³	1-YEAR	n/a	06/30/18	\$251,000		\$138,000	\$30,000	\$75,000	\$8,000
Mid-San Gabriel	City of Monrovia ³	4-YEAR	\$993,000	06/30/21	\$318,000					\$318,000
	SUBTOTAL				\$1,010,000	\$108,000	\$231,000	\$120,000	\$75,000	\$476,000

SERVICE AGREEMENTS (EXECUTED IN PRIOR YEARS)	PROVIDER	MULTIPLE-YEAR AGREEMENT ²		2017-18 BUDGET AMOUNT ¹						
		TERMS	TOTAL	AGREEMENT EXPIRATION	TOTAL	FIRST	SECOND	THIRD	FOURTH	FIFTH
East Los Angeles	Empire Transportation, Inc. ⁴	1-YEAR + 4 (1-YR) options	\$2,925,000	06/30/18	\$585,000					
East San Gabriel/Altadena	City of Pasadena ³	3-YEAR	\$900,000	06/30/18	\$300,000					\$300,000
Lennox	City of Inglewood ³	4-YEAR	\$440,000	06/30/18	\$110,000					
Rancho Research Institute	Rancho Research Institute ³	2-YEAR	\$704,000	06/30/18	\$357,000	\$93,000	\$64,000	\$14,000	\$179,000	\$7,000
Whittier et al.	Empire Transportation, Inc. ⁴	1-YEAR + 4 (1-YR) options	\$4,850,000	06/30/18	\$970,000	\$194,000			\$659,000	\$117,000
	SUBTOTAL				\$2,322,000	\$872,000	\$174,000	\$14,000	\$638,000	\$424,000

REQUEST FOR PROPOSALS	PROVIDER	MULTIPLE-YEAR AGREEMENT ²		2017-18 BUDGET AMOUNT ¹						
		TERMS	TOTAL	AGREEMENT EXPIRATION	TOTAL	FIRST	SECOND	THIRD	FOURTH	FIFTH
Willowbrook et al.	To be determined ⁵	1-YEAR + 4 (1-YR) options	\$1,558,485	06/30/22	\$263,000	\$13,000	\$250,000			
	SUBTOTAL				\$263,000	\$13,000	\$250,000			

GRAND TOTAL		\$3,595,000	\$993,000	\$655,000	\$134,000	\$913,000	\$900,000
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- NOTE:
- (1) This action only approves the Fiscal Year 2017-18 budget amounts
 - (2) For information only
 - (3) City, Joint Powers Authority, or Governmental Agency
 - (4) Private Transit Service Provider
 - (5) To be awarded through competitive selection process under separate Board action